



January 2023

Dear High School Principals, Counselors and Business Teachers,

It's time once again for the Spencerport Area Chamber of Commerce to award a scholarship to a graduating senior who resides in Ogden, South Parma (zip code of 14559), or a student in the Spencerport School District who plans to continue his or her education beyond high school with a primary focus in business.

I am enclosing the Helen C. Moore Scholarship Guidelines established by the Spencerport Area Chamber of Commerce and copies of the application cover page. Please feel free to make more copies of the materials if needed.

Thank you for distributing this information to qualifying seniors and please call if you have any questions about the process. I am hopeful many eligible students from your school will apply for this scholarship.

Please note that the application deadline is **Thursday, April 13, 2023.**

Sincerely,

Kristin Swann  
Superintendent of Schools  
Spencerport Central School District  
585-349-5101



## **Helen C. Moore Scholarship**

### *Eligibility Requirements*

The Spencerport Area Chamber of Commerce will award a \$1,000 scholarship to a graduating senior who resides in the towns of Ogden, South Parma (zip code of 14559) OR who is a student in the Spencerport Central School District and who plans to continue his or her education beyond high school with a major or minor in business. Candidates will be judged on the following:

- A. Scholastic Achievement
- B. Community Service
- C. Character
- D. Leadership
- E. Motivation

### REQUIREMENTS

1. Students must reside in the towns of Ogden, South Parma (zip code of 14559) or be a student in the Spencerport Central School District.
2. Must have a cumulative grade point average of 3.0 or higher at the end of the first semester in their senior year of high school.
3. Must have been accepted into a school of higher education with a major or minor in business.
4. Must submit the application cover page, letter of application, listing of community service activities, and a copy of the student's transcript through the first semester of their senior year on or before the application deadline.
5. Selected applicants will be scheduled to interview with the Spencerport Area Chamber of Commerce's scholarship selection committee.

The scholarship will be paid as follows:

- A. \$1,000 upon evidence of satisfactory completion (see B) of the first semester's work at a school of higher education beyond high school, with an assurance of registration for a second semester.

B. The scholarship recipient must have a cumulative grade point average of 3.0 or better after completion of the first semester. The scholarship will be awarded within 30 days of receipt of the first semester transcript.

If the scholarship recipient's grade point average is less than 3.0 after their first semester, they may submit their cumulative transcript for their first two semesters. If the cumulative grade point average is 3.0 or higher, the scholarship will be awarded within 30 days of receipt of the two semester transcript. If the cumulative grade point average is less than 3.0 at the end of the first two semesters, the scholarship will not be awarded.

Additionally, an assurance of registration for a second year must be provided.

**Application deadline**

**All materials must be postmarked on or before Thursday, April 13, 2023**



**2023 Helen C. Moore Scholarship Application**  
**Cover page**

Applicant's Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Parent(s)/Guardian(s) Name(s): \_\_\_\_\_

High School: \_\_\_\_\_

The following materials must be submitted before the application deadline in order to be considered for the scholarship:

- a. Completed cover page
- b. Letter of application including:
  - a. an introduction of yourself, including interests and activities,
  - b. why you wish to attend college,
  - c. where you will be attending college and your major field of study,
  - d. why you are applying for the scholarship, and
  - e. why you are the applicant that should be selected for the scholarship.
- c. A copy of your high school transcript through the first semester of your senior year.
- d. A listing of your community service participation.

Selected candidates will be interviewed by a panel of members from the Board of Directors of the Spencerport Area Chamber of Commerce.

Please mail completed application to:

Kristin Swann, Chairperson  
Spencerport Central School District  
71 Lyell Ave.  
Spencerport, NY 14559

***All materials must be postmarked on or before Thursday, April 13, 2023***